

Job Description

Position Title: Teacher

Department: Academic

Reports to: Academic Principal



Overall Responsibility:

- Implement the FCA mission statement personally
- Integrate faith and learning in the classroom
- Teach subject area on high school level
- Manage students throughout the academic department
- Maintain classroom atmosphere conducive to learning
- Demonstrate care and concern for student welfare

Key Tasks and Responsibilities:

- Instruct six classes daily (May be required to teach some classes out of field in emergency)
- Plan instruction and activities to accommodate different learning styles
- Work from 7:30am-3:30pm Mon-Fri. Duties each day include, but are not limited to, classroom instruction, testing, hall duty, tutoring, monitoring ISS and counseling as required to achieve student behavior and performance expectations
- Assume additional duties such as ballgames, field trips, etc.
- Attend faculty/staff meetings, training sessions and other events as requested
- Submit lesson plans on a weekly basis
- Submit grades and progress reports as scheduled
- Maintain security of testing and classroom equipment
- Organize time, space, materials and equipment used for instruction
- Maintain neat appearance of classroom
- Support and adhere to FCA policies/rules re: discipline, dress, conduct, personal and community relationships
- Establish, post in classroom and maintain clear and enforceable standards of classroom student conduct.
- Deal with classroom discipline promptly and professionally
- Work closely with the home department to understand and meet student needs
- Demonstrate sensitivity to needs and feelings of students and staff
- Demonstrate commitment to FCA mission statement
- Evidence love for Jesus Christ and His people
- Demonstrate desire to grow spiritually in study of God's Word and it's application to daily life

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