

Job Description

Position Title: House Parent

Department: Student Life

Reports to: Director of Student Life



French Camp Academy is a Christ-centered home and school, which exists to serve young people and their families for the glory of God. Staying true to our mission, we are looking for Christ-centered couples who sense a call to serve the physical, emotional, educational, and spiritual needs of children and teenagers in a residential environment. Candidates should pursue Christ passionately, understand the brokenness of humanity, thrive in relationship management, and have a strong and growing understanding of biblical marriage, family, and parenting.

Essential Duties and Responsibilities:

- Model a Christ-centered marriage.
- Help students in all areas of their lives: spiritual, physical, educational, and emotional.
- Integrate faith and learning in all areas of life.
- Maintain a daily schedule for the students in your home.
- Prepare breakfast and dinner daily.
- Deal with discipline promptly and professionally according to FCA standards.
- Lead daily devotions and a Wednesday night Bible study weekly.
- Communicate effectively with students one on one and in group settings.
- Maintain open communication with parents/guardians.
- Take students to the Doctor as needed.
- Pass out student's daily medications.
- Supervise daily study hall, check grades weekly.
- Check rooms for cleanliness.
- Maintain cleanliness in the dorm shared areas.
- Plan celebrations for birthdays, holidays, and end of the year.
- Manage dorm budget and turn in receipts.
- Plan and implement activities to do with your students on the weekends.
- Attend required chapels, training sessions, and other events.
- Provide spiritual, emotional, mental, and physical stability.
- Be willing to perform other ministry and job-related duties as need arises or requested by the Director of Student Life.

Qualifications:

- Experience working with children/teens in some capacity.
 - Demonstrate desire to grow spiritually in study of God's Word and its application to daily life.
 - Understanding of Christian education integrating faith and learning.
 - Proven experience working with and speaking to young adults.
 - Ability to work extended hours.
 - Effective communication skills with the ability to deliver information.
 - Demonstrate Flexibility.
 - Attitude is that of a servant's heart.
 - Organized with a distinct propensity for timeliness and professionalism.
 - Physical Requirements: Able to lift approximately 25 lbs.; Able to give and receive information through speaking and listening; Able to sit, stand, walk, reach with hands and arms, stoop, kneel, crouch or bend.
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Additional Information:

- Houseparent families live in a 3 bedroom/2 bath apartment connected to the student home.
- Houseparents are off one assigned day per week and school holiday weekends.
- 7 weeks of vacation are given per year: One week off for Spring Break, beginning of summer, and Thanksgiving break. Two weeks off for Christmas and the end of summer session.
- Other benefits include health insurance, a retirement program, complimentary housing, meals, and utilities.
- A community of Christians excited about God's work in the lives of young people.

Basic Schedule:

Monday-Friday

6:30-7:30: Breakfast, daily chores, devotions, head to school
7:30-2:50: Students at school: paperwork, email with teachers, rooms check, mail, rest.
2:50-3:30: Students return from school: snack time, head to work crew.
3:30-5:00: Students at work: family time, prepare dinner.
5:00-8:00: Dinner at dorms, connecting with students, activities.
8:00: Study Hall
9:00: Get ready for bed.
9:30: Lights out.

*Friday night lights out can be later

Saturday

8:30: Breakfast
9:00: Work Crew: Take care of business, family time.
12:00-2:00: Lunch Free time
2:00-4:00: Planned and supervised campus activity
4:00-10:00: Dinner, activities as a dorm, movies
10:00: Lights out.

Sunday

9:00: Breakfast
9:45: Check church dress, pass out offering money.
10:00-12:00: Church
12:00: Lunch
1:00-2:00: Quiet Time
2:00-5:00: Activities with students in your home
5:00: Dinner
6:00-7:00: Church
8:00: Follow weekday schedule for the remainder of the night.

NEED MORE INFORMATION: Contact Mitzi Watkins at mwatkins@frenchcamp.org or by phone at (662) 547-6484.