

## Job Description

**Position Title: Choral Director**

**Department: Academic**

**Reports to: Academic Principal**



### Overall Responsibility:

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- Integrate faith and learning in the classroom
- Manage students throughout the academic department
- Maintain classroom atmosphere conducive to learning
- Demonstrate care and concern for student welfare

### Key Tasks and Responsibilities:

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- High school chorus (1 period)
- Junior high (7-8 grade) chorus (2 periods)
- General Music (1 period)
- Create and direct a traveling choral group (long-term goal)
- Coordinate and lead worship for various school/home/church related venues:
  - Late Start
  - President's Chapel
  - Student and/or staff conferences (orientation, student seminars, etc.)
- Be available to help coordinate and set up sound systems for guest worship leaders for events at Memphis Guest House, Lodge, etc.
- Possible requested musical performances: Harvest Festival, Christmas Concert, Spring Concert, Board Meetings (luncheons etc), District and/or State Festivals, Spring Concert, FM108 related events
- Oversight of all events and equipment used or taken from Music Building
- Maintenance and updating of music library
- Abide by the rules and guidelines set forth by the Mississippi High School Activities Association (MHSAA) [www.misshaa.com](http://www.misshaa.com)
- Suggested membership and choral associations: [American Choral Directors Association \(ACDA\)](#) and [Mississippi Music Educators Association \(MENC/MMEA\)](#)

### Skills and Attributes:

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- Expertise in subject area
- Ability to communicate subject area effectively to students
- Enthusiasm for subject area
- Current Secondary Teacher Certificate from Mississippi or reciprocal state
- Sensitivity to needs and feelings of students and staff
- Understanding of basic computer application skills (Outlook, Word)
- Commitment to FCA mission statement

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